

FILING OF APPEAL IN CIVIL JUDGMENT INFORMATION SHEET

The filing of an appeal on a small claims judgment must be done within 5 judicial days of the date of the entry of judgment. The filing of an appeal on a formal civil action must be done within 20 days of the entry of judgment. The Notice of Appeal must be filed with the Court in proper legal form. You may access the court's website at www.carson.org for available forms. The Court does not provide any forms or assistance in filing your appeal. If you need legal advice or help in filing your appeal, you should consult an attorney. The fees for filing an appeal are as follows:

Transcript:

District Court will make its decision solely from the record of the original hearing. The appellant must request a copy of the CD recording from the clerk's office and have a transcript prepared from the CD. BE AWARE THAT THE CASE WILL NOT PROCEED WITHOUT THE TRANSCRIPT.

District Court Filing Fee:

There is a District Court filing fee of \$122 which must be paid to the Court at the time the Notice of Appeal is filed. The cashier's check or money order must be made out to the First Judicial District Court and will be transferred with the complete file within 10 days.

Justice Court Filing Fee:

There is a Justice Court fee of \$25 for the filing of the Notice of Appeal, and a \$25 fee for the filing of the Bond on Appeal. If these documents are filed together there is one fee imposed of \$25. In addition there is a \$25 filing fee for the preparation and transmittal of the file to District Court.

Bond on Appeal:

If there has been a money judgment entered against you and you wish to stay the judgment pending the appeal, there must be a cash bond posted equal to the amount of the total judgment. If you appeal a non-money judgment, such as a dismissal, eviction, or award, an appeal bond (formal or informal) of \$250 cashier's check or money order must be posted. This is also forwarded to District Court and disbursed at the disposition of the appeal.

A District Court civil cover sheet must accompany the appeal, and may be obtained from the website or the counter clerk.

NO APPEAL WILL BE FILED BY THE JUSTICE COURT UNLESS IT IS PREPARED AND SUBMITTED ACCORDING TO THE ABOVE PROCEDURES AND ACCOMPANIED BY THE PROPER FEES.