

A special meeting of the Carson City Board of Supervisors was held on Tuesday, May 4, 1993, at the Community Center Sierra Room, 851 East William Street, Carson City, Nevada, beginning at 6 p.m.

PRESENT:	Marv Teixeira	Mayor
	Kay Bennett	Supervisor, Ward 4
	Greg Smith	Supervisor, Ward 1
	Janice Ayres	Supervisor, Ward 2

STAFF PRESENT:	John Berkich	City Manager
	Kiyoshi Nishikawa	Clerk-Recorder
	Noel Waters	District Attorney
	Ted P. Thornton	Treasurer
	Mary Walker	Administrative Services Dir./Contr.
	Dan O'Brien	Public Works Director
	Tim Homann	City Engineer
	Karen Goddard	Building Official
	Harvey Brotzman	Senior Engineer
	Walt Statton	Communication Supervisor
	Katherine McLaughlin	Recording Secretary
	(S.B.O.S. 5/4/93 Tape 1-0002)	

Mayor Teixeira called the meeting to order at 6 p.m. Roll call was taken and a quorum was present although Supervisor Tatro was absent.

CITIZEN COMMENTS (1-0006) - None.

PUBLIC HEARINGS CONCERNING THE FISCAL YEAR 1993-94 BUDGET - DISCUSSION AND POSSIBLE ACTION REGARDING THE FOLLOWING: **A. TREASURER (1-0008)** - Ted P. Thornton; **B. PUBLIC WORKS (1-0342)** - Director Dan O'Brien; **COMMUNICATIONS** - Communication Supervisor Walt Statton and Senior Engineer Harvey Brotzman; **STREET MAINTENANCE (1-1708) AND ADMINISTRATION (1-2310); ROAD MAINTENANCE - FUEL TAX (1-2377) AND SALES TAX (1-2567)** - Street Superintendent Bill Barker; **ENGINEERING (1-2672)** - City Engineer Tim Homann and Senior Engineer Jay Ahrens; **TRAFFIC ENGINEERING (2-0316)** - City Engineer Tim Homann and Senior Parking Enforcement Officer John Tuttle; **TRAFFIC/TRANSPORTATION; REGIONAL TRANSPORTATION COMMISSION (2-0955)** - Senior Engineer Harvey Brotzman; **VEHICLE MAINTENANCE** - Fleet Manager Don Davis; **PUBLIC WORKS ADMINISTRATION (2-2406)** - Public Works Director Dan O'Brien; **BUILDING AND SAFETY (2-2975)** - Building Official Karen Goddard; Deputy Building Official Larry McPhail; and Chief Building Inspector Keith Holland; **FIRE STATION NO. 1 CONSTRUCTION (3-0695)** - Administrative Assistant Margaret Robinson - Staff reviewed the budget documents and responded to Board questions on HTE Business License computer problems; Treasurer's personnel titles and duties; reasons all of the signals were not included in the computerized replacement program; Carson Street and Highway 50 left turn problems; posting requirements for schools crossing areas and school zones; radio down time; reasons for considering privatizing the radio repair work; (1-1015) State prohibition of Fire Station No. 1's antenna and a possible alternative; justification for additional communication staff; the secretarial staff increase recommended for Public Works by the Internal Finance Committee, which had been included in the budget; the need for a line locator; reasons the GIS program had not included street signalization lines; need for a communication monitor; reasons the Federal surplus program should be checked to determine whether any of the communication items could be obtained through it; (1-1775) street maintenance goals and objectives which had been addressed; potential use of Alternative Sentencing Program for manpower; reasons the street sweeper does not always use water; the equipment replacement

program; need for a rotary plow; evaluation of the batch plant and review of options concerning its replacement/repair, etc.; current acquisition of materials from Granite for street patching/overlay; potential insurance funding for the replacement of the dump truck; increased personnel costs; computerization of the building permit process; need for an engineering design manual; need for a street lighting retrofit program; the revenue shortfall from parking enforcement; the General Fund subsidy of parking enforcement; the need to evaluate a fee system for the public parking lots; the public relations activities performed by the Parking Enforcement personnel and change in the public's attitude toward the personnel; (2-1015) need for evening RTC meetings on Graves Lane; the public's desire to have the 11 miles of unpaved streets paved; the "pin" accident map and its purpose; signalization of Graves Lane at 395; HTE computer and the automated fuel system problems; consolidation of all vehicle maintenance at the Corporate Yard; turnaround time for servicing; feasibility of contracting the servicing; the vehicle replacement program and the condition of the vehicles which were being replaced; Mr. O'Brien's administrative duties; the perception that if builders make waves, retaliation will occur when they seek permits, etc.; risk management concerns with the outside plan check program; availability of outside checkers; the housing inspection training program; plans to streamline the Growth Management process; (3-0325) Building and Safety Division's personnel needs; foul weather allowance; and Fire Station No. 1 bids.

(1-0175) Mayor Teixeira put the Treasurer's replacement copier and the automatic letter opener on the "wish list". (1-0325) Mr. Berkich explained HTE's recognition of the need for additional training. Supervisor Bennett requested the Board be advised about the status of this problem. (1-1645) Mayor Teixeira directed Mr. Berkich to compile a "master shopping list" and analyze the Federal surplus program availability listing for those items. (1-1860) Supervisor Bennett commended Mr. Barker on his ditch maintenance program. (1-2875) Mayor Teixeira and Mr. O'Brien commended Public Works' staff on the computerized building permit process, specifically Judy Jackson and Jay Adherns. (2-0195) Supervisor Bennett requested Mr. Berkich direct Public Works to allocate appropriate resources to accomplish the engineering design standards and guidelines within the next year. (2-0555) Mayor Teixeira expounded on his feeling that the Traffic Enforcement staff should be uniformed and trained to serve a dual purpose to the downtown community. Mr. Berkich explained the staff's review of this proposal which indicated it was not economically feasible. Supervisor Bennett felt that parking options should be analyzed after downtown redevelopment occurs. (2-1865) Mr. Berkich agreed to analyze the feasibility of contracting the vehicle servicing functions.

BREAK: A ten minute recess was declared at 8:05 p.m. When the meeting reconvened at 8:15 p.m. a quorum was present although Supervisor Tatro was absent as previously noted.

(3-0392) Supervisor Smith placed the housing inspector on the "wish" list. He also suggested utilizing the building fees to fund the position. Mayor Teixeira questioned the current staffing levels and inspection procedures. He was reluctant to support additional personnel until the number of Divisions performing the various types inspections are streamlined. Supervisor Bennett placed the disaster assessment and mitigation equipment on the "wish" list. Ms. Walker distributed to the Board and Clerk reports delineating the staffing levels since 1972 for each of the Departments, General Fund history from 1981, and personnel costs if the unclassified employees are given a COLA. This information had been requested by the Board previously.

There being no other matters for discussion, Supervisor Ayres moved to adjourn. Supervisor Smith seconded the motion. Motion carried 4-0. Mayor Teixeira adjourned the meeting at 9:40 p.m.

A tape recording of these proceedings is on file in the Clerk-Recorder's office. This tape is available for review and inspection during the normal business hours.

The Minutes of the May 4, 1993, Special Carson City Board of Supervisors meeting

ARE SO APPROVED ON _____ June 17 _____, 1993.

/s/_____
Marv Teixeira, Mayor

ATTEST:

/s/_____
Kiyoshi Nishikawa, Clerk-Recorder